



PANDEMIC DISINFECTION





Welcome to your CleanCheck Training System

Congratulations, you have made an investment in employee professionalism and performance by selecting the CleanCheck Training System for your staff training and education needs. CleanCheck ensures that your staff will master the proper cleaning procedures that promote a safe and clean environment. Complete with bilingual video tutorials, training manuals, on-the-job cards and testing tools, CleanCheck is a thorough program that trains employees and keeps you compliant.

Training Videos

The CleanCheck Training Videos provide step-by-step procedural instruction on cleaning specific areas in your facility. Each video module covers the cleaning process end-to-end, but is also offered in single chapters so specific tasks can be easily revisited or re-trained. Available in both English and Spanish, CleanCheck video modules also offer DVD or web-based viewing to meet the needs of your diverse and dispersed organization.

Color-coded Product Categories

CleanCheck utilizes color-coded product categories to identify which products are right for the job. Displayed as colored/numbered dots throughout the videos, cards and manual, CleanCheck includes corresponding stickers that can be applied to the actual product containers so there is a direct association between each chemical and the cleaning category identified in the training and CleanCheck job cards. This provides more assurance that the right product is used for each cleaning challenge.

1 Glass Cleaner

2 Disinfectant

3 All Purpose Cleaner

4 Air Freshener

5 Carpet Care

6 Degreaser

7 Stripper

8 Finish/Wax/Seal

9 Specialty Cleaner

10 Laundry Care

Training Manual

The CleanCheck Training Manual includes detailed instructions on proper cleaning and procedures. Pages can be used as a handout during employee training, or a reference for employee training and re-training. As with all CleanCheck components, images and color-coded product categories reinforce the procedures taught in the instructional video modules.

On-the-job Cards

The CleanCheck job cards allow employees to perform each cleaning step with confidence when they're ready to clean by themselves. Housed with dual rings, you can easily separate and customize your card sets based on which employees will need which job cards depending on their cleaning tasks. Employees can simply check off each step as it's completed with the provided erasable pen.

CleanCheck job cards follow the procedural instructions covered in the video modules, so it's a good idea to have the cards on hand during your staff's initial training. This way, employees can quickly correlate the images on the videos with the cards. In fact, you should encourage employees to check the steps of each procedure as each is completed in the video/DVD. This is a great way to promote audience participation and reinforce use of the jobs cards.



Online Testing, Tracking and Certification

When training is complete, you can reward employees for a job well done. Simple tests and personalized certificates for each area are included with the CleanCheck system. Online testing is available and will provide trackable results for each employee. Test questions focus on the basic concepts, while correct answers facilitate success and professional workmanship. Present these certificates with enthusiasm. Your employees will appreciate you taking pride in their work.

The CleanCheck Pandemic Disinfection module will guide you through proven procedures to ensure you get the job done right. In addition to initial training, the laminated CleanCheck cards should be used as routine cleaning checklists to reinforce these proper procedures.

Some cleaning procedures apply to every environment. Prior to beginning the Pandemic Disinfection, you should complete CleanCheck certification for the Safety module.

Remember to assess the area to be cleaned before starting any cleaning procedure. As a rule, you will want to work from a top-down, left-to-right pattern, or right to left pattern, working your way out of the area. Should you have any questions, be sure to consult your supervisor before starting work.

There are three conditions that must usually be met for a Pandemic to be declared. First, a new pathogen subtype must emerge for which there is little or no human immunity. Second, it must infect and spread easily from person to person in a sustained or continuous way. Third, it must be widespread across multiple countries, regions, or continents.

In a healthcare setting, if there is an exposure or confirmed case related to a Pandemic pathogen, please follow the procedures outlined in the Acute Care Isolation Room chapter when cleaning and disinfecting.

For other facilities the process to follow for cleaning and disinfecting behind a suspected or known outbreak is as follows:

Pandemic Disinfection

OVERVIEW OF REQUIRED STEPS

1. Read disinfectant label, noting the dwell time
2. Apply personal protective equipment
3. Gather supplies
4. Dilute concentrated chemistry
5. Fill bucket, spray bottle or recharge bucket
6. Pre-clean all soiled surfaces
7. Apply disinfectant
8. Wipe surfaces
9. Return supplies
10. Thoroughly wash hands

REQUIRED PRODUCTS

2

Disinfectant

3

All Purpose Cleaner



1. Read disinfectant label, noting the dwell time

Read the disinfectant label being sure to note the dwell or contact time needed for efficacy against the pathogen of concern.



2. Apply personal protective equipment

Based on the pathogen and product label directions, put on proper personal protection. This may include but is not limited to; Gloves, Goggles or face shield, N95 mask, coveralls and shoe covers.



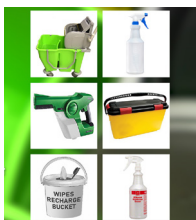
3. Gather supplies

Gather appropriate supplies this may include Microfiber cloths, mops, pads, disposable wipers, charging buckets, spray bottles, or electrostatic sprayer.



4. Dilute concentrated chemistry

If using a concentrated cleaner or concentrated disinfectant, be sure to dilute through a dispenser. This will help ensure that you are using the proper levels of the disinfectant to eliminate the pathogen of concern. Additionally, it prevents waste of product from occurring.



5. Fill bucket, spray bottle or recharge bucket

Fill a clean bucket, spray bottle, electrostatic sprayer, charging bucket, or wiper with the Spartan cleaner, cleaner disinfectant or disinfectant of your choice.



6. Pre-clean all soiled surfaces

Pre-clean soiled surfaces using the appropriate Spartan cleaner or cleaner disinfectant of your choice based on soil load.

Begin by applying the selected product to the surface.

On vertical surfaces, apply in a bottom to top, left to right or right to left pattern and wipe in a top down left to right or right to left pattern.

On horizontal surfaces, work in a right to left or left to right pattern being sure to flip your wiping tool often.

When all sides of the wiping tool are visibly soiled, either dispose of or place in soiled linen container.



7. Apply disinfectant

Apply appropriate Spartan Disinfectant following the same pattern used in the previous pre-cleaning step.

Be sure to pay extra attention to saturate all high touch surfaces.

Allow the disinfectant to remain on the surface for the contact time specified on the product label.



8. Wipe surfaces

Depending on the product used, after allowing for the proper dwell or contact time, and paying extra attention to high touch surfaces... wipe, **RINSE**, or allow to air dry.



9. Return supplies

When finished, or at the end of your shift, return supplies and remove personal protective equipment.

Any unused disposable wipers that have been charged with a disinfectant need to be disposed of.

Any launderable cloths or pads not used must be put into soiled linen and be laundered before using again.



10. Thoroughly wash hands

First, wet your hands.

Next, apply soap and scrub hands thoroughly for 15-20 seconds.

Rinse hands.

Then, dry your hands and dispose of the towel appropriately.

Inspection

Be sure to check your work. You, or your supervisor, may incorporate the use of an ATP meter and the Quality Assurance module of CompuClean to measure monitor results thus assuring that you have a safe and clean facility.